

RESOLUTION NO. 2014-16-F

**AUTHORIZING THE MUNICIPAL MANAGER TO EXECUTE A
MEMORANDUM OF UNDERSTANDING WITH THE MILLCREEK
WATERSHED COUNCIL FOR THE GREENHILLS SHOPPING CENTER
RAINWATER HARVESTING RETROFIT AND GOLF COURSE
REPAIRS PROJECT**

WHEREAS, the Village of Greenhills has been awarded a Storm Water Improvement Fund (SWIF) grant from the Ohio EPA, and

WHEREAS, Greenhills desires to partner with the Millcreek Watershed Council on this project, and

WHEREAS, the Millcreek Watershed Council is a non-profit well versed in storm water issues and is, therefore, highly qualified to assist with this project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Village of Greenhills, Ohio, six members elected thereto concurring:

SECTION 1.

That the Municipal Manager is hereby authorized to execute the Memorandum of Understanding with the Millcreek Watershed Council attached hereto as Exhibit "A" and incorporated herein by reference.

SECTION 2.

That the Finance Director is authorized to make payments from the SWIF grant proceeds to the Millcreek Watershed Council pursuant to the terms of said Memorandum of Understanding.

SECTION 3.

That this resolution shall take effect and be in force from and after its passage.

Passed this 22nd day of July, 2014.

Glenn Drees, VICE MAYOR /s/

Kathryn L. Lives, CLERK OF COUNCIL /s/

Mill Creek Watershed Council of Communities & Village of Greenhills
Greenhills Shopping Center Rainwater Harvesting Retrofit and Golf Course Repairs
Memorandum of Understanding

This memorandum of understanding (MOU) is entered between the Mill Creek Watershed Council of Communities (Council) and the Village of Greenhills (Village). This agreement shall be for the duration of the Greenhills Shopping Center Rainwater Harvesting Retrofit and Golf Course Repairs project. The projected duration for the project is August 1, 2014 with a closure date of July 31, 2016.

The purpose of this MOU is to acknowledge the close working relationship between the Council and the Village during the completion of the Greenhills Shopping Center Rainwater Harvesting Retrofit and Golf Course Repairs project. This MOU will define the responsibilities of each party during the project, as well as the responsibilities that are to be completed together.

Specifically the following will be the expected of the Council and the Village to complete the project:

Village of Greenhills (Village) Responsibilities:

- Along with the Council, manage and administer the implementation of the project
- Submit fiscal and technical quarterly, semi-annual and final reports and requests for payment
- Work with the Council to develop content for outreach program including text, graphics and photography
- Payments to the Council: Due to manner in which the award amount is being paid to the Village, payments for the services provided by the Council will be reimbursed upon receipt of pay-in and invoice from the Council, in accordance with the Council Project Budget for Professional Services (p. 2)
- Provide project match as specified in the Total Project Budget (see p. 3)
- Advertise Request for Proposals (RFP)
- Review contractor bids
- Enter into contractual agreement with chosen bidder

Mill Creek Watershed Council of Communities Responsibilities:

Along with the Village, manage and administer the implementation of the project as follows:

- Prepare in a timely manner quarterly and semi-annual reporting including requests for payment
- Retain CDM Smith to provide professional design and construction oversight services
- Prepare final reporting closeout
- Design and fabricate environmental signage
- Provide guidance on the maintenance operations of the site and improvements to the site
- Coordinate outreach activities
- Professionally design and print fact sheets

Outreach Includes:

- Lunch and learn for public works
- At least two site tours
- One volunteer planting day
- One grand opening / ribbon cutting
- Promotion of educational events

Project Deliverables:

- 1 fact sheet
- 1 press release
- 1 website
- 3 signs installed
- 8 fiscal reports
- 4 technical reports
- 1 final fiscal report
- 1 final technical report

Mill Creek Watershed Council of Communities Project Budget for Professional Services

Design	\$40,750
Construction Oversight	4,000
Grant Reporting	4,500
Environmental Signage	3,000
Literature (Fact Sheet) and Website	1,500
Public Meeting and Tours	1,500
Supplies, Travel and Miscellaneous	500
Total:	\$55,750

It is intended by the parties that this MOU clearly express the intentions and understandings of the parties that will govern their best faith efforts to cooperate in the fulfillment of this agreement. The Mill Creek Watershed Council of Communities and the Village of Greenhills will meet periodically as needed to review and update this MOU, and where possible, coordinate their individual progress and activities for maximum mutual benefit.

This MOU may be amended or terminated at any time by mutual consent of the parties hereto with at least 60 days notice with written consent.

Authorization

Mill Creek Watershed Council of Communities

Jennifer Eismeier
Executive Director
Mill Creek Watershed Council of Communities

Village of Greenhills

Evonne Kovach
Municipal Manager
Village of Greenhills



The Village of
GREENHILLS

Total Project Budget

Category	Item	Village Match			SWIF		
		Unit Price	QTY	Sub-total	Unit Price	QTY	Sub-total
Professional Services							
	Geotechnical	\$ -	0	\$ -	\$ 1,600	1	\$ 1,600
	Survey	\$ -	0	\$ -	\$ 6,500	1	\$ 6,500
	Permitting	\$ -	0	\$ -	\$ -	0	\$ -
	A&E	\$ -	0	\$ -	\$ 24,500	1	\$ 24,500
	Contingency	\$ -	0	\$ -	\$ 8,150	1	\$ 8,150
				\$ -			\$ 40,750
Construction							
Market Stand							
	Rain Barrel(s)	\$ 50	4	\$ 200	\$ 125	2	\$ 250
	Gutter / Downspouts	\$ -	0	\$ -	\$ 1,000	1	\$ 1,000
							\$ -
Bioinfiltration Facility							
	Excavation incl. haul	\$ 7	280	\$ 1,960	\$ 38	280	\$ 10,640
	Planting media	\$ -	0	\$ -	\$ 38	110	\$ 4,180
	Rock storage layer	\$ -	0	\$ -	\$ 50	150	\$ 7,500
	Vegetation	\$ 2,000	1	\$ 2,000	\$ 3,200	1	\$ 3,200
	Drainage (piping)	\$ -	0	\$ -	\$ 4,500	1	\$ 4,500
	Saw-cutting pavement	\$ -	0	\$ -	\$ 450	1	\$ 450
	Pavement repair	\$ -	0	\$ -	\$ 2,000	1	\$ 2,000
Cistern							
	Excavation incl. haul	\$ 45	75	\$ 3,375	\$ -	0	\$ -
	Cistern, pump, plumbing	\$ -	0	\$ -	\$ 14,500	1	\$ 14,500
Bank repair							
	Vegetation	\$ -	1000	\$ 1	\$ 1,450	1	\$ 1,450
	RECP	\$ -	0	\$ -	\$ 5	560	\$ 2,800
Other							
	Mobilization	\$ -	0	\$ -	\$ 2,500	1	\$ 2,500
	Construction Oversight	\$ -	0	\$ -	\$ 4,000	1	\$ 4,000
	Contingency	\$ -	0	\$ -	\$ 13,743	1	\$ 13,743
				\$ 7,536			\$ 72,713
Establishment / O&M							
	Weed Control	\$ -	0	\$ -	\$ 450	4	\$ 1,800
	Wildlife Control	\$ -	0	\$ -	\$ 1,250	1	\$ 1,250
	Watering	\$ 150	14	\$ 2,100	\$ -	0	\$ -
	Erosion Control	\$ -	0	\$ -	\$ 1,500	1	\$ 1,500
	Mortality Replacement	\$ -	0	\$ -	\$ 750	1	\$ 750
				\$ 2,100			\$ 5,300
Other							
	Public Meeting / Tours	\$ -	0	\$ -	\$1,500	1	\$1,500
	Grant Reporting	\$ -	0	\$ -	\$4,500	1	\$4,500
	Literature / Website	\$ -	0	\$ -	\$1,500	1	\$1,500
	Supplies/Travel/Misc.	\$ -	0	\$ -	\$500	1	\$500
	Signage	\$ 250	3	\$ 750	\$1,000	3	\$3,000
				\$ 750			\$ 11,000
Total Costs							
				\$ 10,386			\$ 129,763
					Total Project Cost		\$140,149